

# MUNICIPALITY OF LITCHFIELD

## MAYOR'S REPORT 2017

### In accordance with article 955 of the Municipal Code

In accordance with the requirements established by the Municipal Code of Quebec and, above all, a desire for transparency, it is with pleasure that I present the financial position of our municipality.

## FINANCIAL STATEMENTS 2016

The financial statements for the year 2016 as prepared by our auditor, Dignard Éthier CPA Inc. indicates an accumulated surplus of \$441 070.00. The following results outline the REVENUES and EXPENSES according to this year's budget forecast and based on the taxable property assessment of \$80, 911 400. The remuneration of elected officials before deductions, including allowances is \$14 033.00 for the mayor and \$4 678.00 for each councillor.

<b>MUNICIPALITY OF LITCHFIELD</b>		
	<b>Financial statements</b>	<b>Budget</b>
	<b>2016</b>	<b>2017</b>
<b>Revenues</b>		
Taxes	793 450	773 334
Payments in lieu of taxes	1 688	1 688
Transfers – excluding capital grants	238 473	220 576
Services rendered	3 704	1 100
Assessment of rights	53 478	36 500
Interest	6 440	12 500
Other revenue	12 596	550
	<b>\$1 109 829</b>	<b>\$1 046 248</b>
<b>Expenses</b>		
General administration	315 225	330 260
Public safety	162 564	163 231
Transportation	416 761	434 506
Environmental Health	69 592	76 147
Urban planning and development	68 046	44 844
Recreational and cultural activities	17 526	19 400
Cost of financing	14 894	20 111
	<b>\$1 064 608</b>	<b>\$1 088 499</b>
<b>Surplus (deficit) for the period before reconciliation</b>	<b>\$45 221</b>	<b>(42 251)</b>
<b>Reconciliation for fiscal purposes</b>		
<b>Financing</b>		
Long term debt repayment	(37 742)	(78 386)
<b>Appropriations</b>		
Investing activities	(42 804)	(65 000)
Surplus appropriation	48 918	185 637
<b>Net reconciliation</b>	<b>(31 628)</b>	<b>42 251</b>
<b>Operating surplus for the period</b>	<b>\$13 593</b>	<b>\$-</b>

## **LIST OF CONTRACTS**

With this present report, I table the list of all contracts in excess of 25 000 \$ during the 2016 fiscal period. I also include the list of all contracts over 2 000 \$ transacted in the same fiscal period with the same supplier and those contracts combined that exceeded 25 000 \$. The document is available for viewing at the municipal office.

## **ACCOMPLISHMENTS OF 2017 AND 2018 ORIENTATIONS**

### **MUNICIPAL GARAGE REPAIRS**

Repairs to the exterior of the municipal garage were done during the summer/fall of 2017. Funds from the excise tax transfer were used to offset the cost of the repairs. More improvements are planned for the future.

### **TRANSFER SITE AND COMPOSTING**

The Quebec government has advised all municipalities that by the year 2020, municipalities will not be allowed to accept organic matter in domestic waste. It will be mandatory for municipalities to implement composting systems. At this time the municipality has already installed a small composter at the transfer site, but a more efficient and larger capacity system will be implemented in the near future.

### **ROADS**

Major projects in 2017 included the resurfacing of Hayes, Payette, Sand Hill, Stevenson and parts of Bank road and repairs to Brown road caused by a spring washout. We have spread approximately more than 9000 m.t. of material on our roads this year. We have also made culvert repairs and replacements costing approximately \$4500.00 and continue to work on the brushing along all roads. Major repairs and replacement of the large culvert on Mountain road is planned for the spring of 2018. The municipality has received funding from the provincial government and will also use funds from the excise tax transfer to cover most of the costs related to this project. The municipality plans to increase the amount of liquid calcium applied on gravel roads for the season of 2018. Each year will see a major focus in a different area, so if you didn't see the improvements in your area this year, watch for them in the future.

### **EQUIPMENT PURCHASES**

A new ½ ton truck (\$39 753.00) was purchased as well as a utility trailer (\$3700.00) and lawn tractor (\$7729.00). The replacement of these machines was necessary to continue with the maintenance and surveillance of the municipal roads and infrastructure.

### **PLANNING BY-LAWS**

The revision of the municipal planning by-laws is complete and is awaiting final approval from the MRC.

### **LAFORST ROAD/HIGHWAY 148 EXIT PROJECT**

Final plans have been prepared for the exit relocation at Laforet road and highway 148. At this time grant approval is pending. Once the approval is received the tendering process will begin.

### **HALTE - HWY 148**

In 2017, in conjunction with the Litchfield Leisure Committee, a Splash Pad was installed at the Halte on Highway 148. The municipality's investment in the project was \$ 15,748.12. Other improvements were made to the fencing and the addition of a small shed at the cost of \$1450.00, a new water pump at \$4164.25 and the installation of an onsite surveillance system costing \$1900.00. We thank the Litchfield Leisure Committee for their enthusiasm and perseverance in realizing their dream.

### **CONCLUSION**

I would like to thank the municipal council for their commitment and diligence. I would also like to congratulate all the staff for a job well done. In addition, I wish to extend a sincere thank you for allowing this council to serve you for another 4 years. I believe our municipality is moving forward as goals and objectives become a reality.

On behalf of your municipal council, I take this opportunity to wish you a wonderful holiday season. Merry Christmas and Happy New Year!

Mayor

Colleen Larivière